

## GURAL THEATRE RENTALS – FEBRUARY 1-25, 2018

	<b>Hourly Rehearsal</b> <b>\$45 per hour, minimum 4 hours</b> <i>Available to A.R.T./New York Members Only</i>	<b>Lock-out Rehearsal</b> <b>\$2,500 / week</b>
<b>Hours</b>	Available Monday-Friday between 10am-6pm, except holidays.	Access from 9am-7pm (to facilitate a 10-6 rehearsal day).
<b>Capacity</b>	Maximum of 30 persons	Maximum of 30 persons for rehearsal. Maximum of 99 persons including performers and audience for invited run-through (see "Presentation" below)
<b>Room Setup</b>	Open playing space of about 32'x17' with ability to set up tables on the risers.	
Dressing Rooms	Available for use. Outfitted with a call board, mini-fridge and microwave. Can be used for fittings or as an office space.	
<b>Presentation</b>	N/A	Invited presentations (up to 2.5 hours) may be added on for \$150 each. Maximum audience capacity is 87. Renter must provide someone to remain in the lobby for the entire presentation to direct guests where to go.
Ticketing	N/A	
Reception	N/A	
<b>Technical</b>	Worklights only. No use of theatrical lighting, sound, video, or other technical equipment included. These are available as a part of the Presentation or Performance Packages.	
<b>Insurance</b>	Not required	General Liability required. You may provide your own or buy into our TULIP.
<b>General</b>	WiFi available throughout the space. A limited number of folding tables and chairs are available. (There are no music stands or pianos onsite). Fully ADA accessible, including the booth and dressing rooms.	
<b>Payment Terms</b>	25% non-refundable payment by check due within 3 business days of booking, the remainder is due three business days before rental. No cancellation less than one week in advance. Booking is non-transferrable.	<u>Contract required.</u> 50% non-refundable payment by check due upon signing (within 3 days of booking), the remainder plus security deposit is due one week before rental. No cancellation less than one week in advance. Booking is non- transferrable.

## FULL-DAY GURAL THEATRE RENTALS – FEBRUARY 1-25, 2018

**Half-Day Presentation**  
**\$500**

**Full Day Presentation**  
**\$850**

**Performance Package**  
**\$1,100 / day**

*Available to A.R.T./New York Members Only*

<b>Hours</b>	5 consecutive hours between 10am-10pm.	10 consecutive hours between 10am-10pm. Ability to rent consecutive days as a "lock-out".	Access from 9:30am until 11pm. Ability to rent consecutive days as a "lock-out".
<b>Capacity</b>	Maximum of 99 persons		
<b>Theatre Setup</b>	Proscenium Layout (can not be changed) 87 seats in six rows – stage approx. 32'x14' 73 seats in five rows – stage approx. 32'x17'		
Dressing Rooms	Two available, accommodating 8-12 persons total (depending on mirror needs). One restroom with shower available in between the dressing rooms. Outfitted with one call board, mini-fridge and microwave.		
<b>Presentation</b>	One presentation of up to 2.5 hours included.	One presentation of up to 2.5 hours is included. Additional presentations are \$150 each.	
Ticketing	Renter manages its RSVP list. No pre-sales through a ticketing service are permitted. If tickets are to be sold, RSVPs may be taken in advance by email or phone with the purchase occurring at the door prior to the presentation.	Advance tickets may be sold. Renter sets up and manages its own box office service and provides someone to manage will-call onsite. Renter must follow all ADA guidelines regarding ticket sales.	
Staffing	Renter must provide a house manager to manage the RSVP list and be present in the lobby for the duration of the presentation	Renter must provide one box office staff and one house manager to be present in the lobby for the duration of the performance.	
Reception	Renter may hold a reception within the 2.5 hour presentation length. No alcohol may be sold. Suggested donation for beer and/or wine is possible.		
<b>Technical</b>			
Lighting	Basic Stage Wash. Renter to provide operator.		Full use of technical inventory, including ability to move and focus lighting fixtures, utilize audio, and set up projection inventory. Renter is responsible for setting up all equipment required for the performance and striking/restoring it following the performance. All set up and strike must occur within access hours. Renter must provide qualified technicians to set up and operate the equipment.
Sound	Basic system with 2 speakers and iPod playback operated from booth. Renter to provide operator.		
Other	Comm system available.		
Not Included	Video/projection, additional audio (including microphones), soft goods, etc. These are available as a part of the "Full-Day Performance Package".		
<b>Insurance</b>	General Liability required. You may provide your own or buy into our TULIP at a cost of \$125 for 1 performance, \$145 for 2-5 performances.		
<b>General</b>	WiFi available throughout the space. A limited number of folding tables and chairs are available. (There are no music stands or pianos onsite). Fully ADA accessible, including the booth and dressing rooms. Adjacent lobby space available.		
<b>Payment &amp; Contract</b>	25% non-refundable payment by check due within 3 business days of booking, the remainder is due one week before rental. No cancellation less than one week in advance. Booking is non-transferrable.	<u>Contract required.</u> 50% non-refundable payment by check due upon signing (within 3 days of booking), the remainder plus security deposit is due one week before rental. No cancellation less than one week in advance. Booking is non-transferrable.	