**New York Theatre Program Narrative Statements**

This application requires two narrative documents: an artistic statement and an organizational statement. The narrative portion of the application is your opportunity to describe your organization's mission, core programming, goals for the future, and to distinguish your theatre from others in the city and country. It is also your opportunity to contextualize your company in the local and national theatrical field. Keep in mind the evaluation criteria, grant goals, and programming objectives.

**Artistic Statement**

The artistic statement should be 2-3 pages in length and should be written primarily by your Artistic Director or artistic team. This document should outline the artistic scope of your work, and how the mission, vision, goals, and values of your organization are expressed and forwarded by the artistic history and future plans of the organization.

1. What are the distinguishing characteristics of your programming, philosophy, values, work, audience, and/or processes? How do you fit into the theatrical landscape locally, nationally, and internationally? You may wish to include a reflection on those theatres you would consider peers, both what you have in common with them and how you differ.
	1. How does your company make or select work?
		1. For producing, presenting, or developmental/lab companies, tell us how you select and work with artists, including information on commissioning practices, residencies, development, or presentations/productions of their work, and any ongoing relationships you have with particular artists or companies.
		2. For artist-led ensembles or companies, tell us about your developmental process including successes or challenges you encounter in the creation and touring of work, other artists that have inspired you or whom you have worked and mentored and/or developed, and current projects in development.
2. What is your organization’s impact on artists, audiences, your local community, and the field? How does your organization contribute to a diverse, inclusive, and equitable theatrical field?
3. In the next few years, what artistic challenges and opportunities do you foresee? If there are specific projects you hope to undertake or expand, artists you hope to work with, changes in your artistic processes or policies you plan to make, please share those plans and why they are desired or necessary for the future of your organization. If you have had recent changes in your artistic leadership or organization structure, or have these changes planned, please expand on that here.

**Organizational Statement**

Companies who have recently applied for the Nancy Quinn Fund or Creative Opportunity Fund will find these narrative questions almost identical. Please feel free to repurpose previous applications to complete this narrative statement.

1. Describe your company's mission, vision, and your organizational goals. What is your contribution to the nonprofit theatre in New York and the nation? What is unique about what you offer to the audiences and artists you serve?
2. Describe your company's core programs, or areas of work. How do they help you achieve the above stated goals in relation to your audience and mission?
3. Describe an opportunity you have identified or a challenge your company faces, and explain how this grant will help you address it. This is your chance to make the case for the impact of a three-year general operating cash grant on your organization and its work. Clearly describe the amount of funds you are requesting and how you plan to allocate them, should you receive a grant. ART/NY Program staff can provide recommendations for the amount of funding you should request. This is not a direct commitment of how you would utilize this funding if it is award, rather this is your opportunity to think expansive about the challenges and opportunities your company is facing, and what ongoing general operating support would allow your company to do.